

**OFFICE OF THE MOTOR LICENSING OFFICER**

No.....

Date.....

To

The Superintendent of Police

Crime Record Office,

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*Subject: Verification of character and antecedents of the applicant for professional driving licenses.*

**MEMORANDUM**

Enclosed please find application form of Shri.....(applicant)  
son of Shri..... For verification of his  
character and antecedents. After checking your record regarding his past convictions etc. this may be  
passed on to the S.H.O. Police Station.....for verification of his antecedents and  
checking of P.S. record and onward transmission to this office through the District,  
Superintendent of Police concerned.

MOTOR LICENSING OFFICER

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No.....

Date.....

Forwarded for information and necessary action to Superintendent of  
Police.....

District and S.H.O., Police Station.....

Remarks:- The record of this office has been checked up and-----

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Supdt. Of Police, CID

Crime Record Office,

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